



Michigan Association of Secondary School Principals

# APPLICATION FORM

## 2020 STUDENT SCHOLARSHIP

**PLEASE READ THIS INFORMATION CAREFULLY, APPLICATIONS WILL BE AUTOMATICALLY REJECTED FOR NOT MEETING THIS CRITERIA AND/OR NOT FOLLOWING INSTRUCTIONS AS INDICATED.**

### **PURPOSE:**

The Michigan Association of Secondary School Principals (MASSP) awards scholarships to college-bound high school seniors based on demonstrated academic achievement, extra curricular activities, and school and community service.

### **CRITERIA:**

- Graduating senior at a Michigan public high school or private high school with a minimum GPA of 3.0.
- Dependent of an MASSP member in good standing at the professional membership level or above for at least 3 years. Note: Children of MASSP staff or members of the selection committee are not eligible.
- Will attend a public community/junior college, four-year degree-granting institution, or vocational training institution that grants a degree, certification or license.
- Will be enrolled as a full-time student (at least 12 credits per semester/trimester).

### **RESULTS:**

- Scholarship recipients can expect to be notified of the outcome of their application by the last week of April.
- Priority will be given on the basis of academic achievement, extra curricular activities, and school and community service.
- Scholarship determination will be made strictly on the merit of the applicant's performance against the above criteria. The selection and award of scholarships is an objective and nondiscriminatory process.
- Scholarships will be awarded by the members of the MASSP Scholarship Committee. This body is composed of current members of the MASSP Board of Directors and may additionally include MASSP members.

### **AMOUNT:**

The amount and number of scholarships offered shall be determined each year by the MASSP Scholarship Committee. Recipients may only use the funds toward tuition and room/board costs. Payment will be made directly to the student's account at his/her education institution in August.

Three separate scholarships will be awarded to members of the class of 2020 in the amount of \$2,500 each.

### **APPLICATION:**

Applicants must complete ALL sections of the application form. Do not put materials in any type of folder or portfolio, as it will be discarded. In addition, do not include any unnecessary documents with the form, such as photographs, news clippings or IRS/income tax information, as they will be disregarded.

### **DEADLINE:**

The application form and supporting documents must be in MASSP's possession no later than the close of business on Monday, March 16, 2020. No fax or email materials are accepted. Deadline is strictly adhered to and will not be changed due to weather delays, snow days or power outages.

### **IMPORTANT NOTE:**

Separated materials are NOT accepted. A complete packet must be submitted for consideration.  
*(e.g. Do not send individual letters of support. Gather all materials and submit them together.)*

**PDF VIA EMAIL**  
awards@massp.com

**POSTAL MAIL**  
MASSP  
1001 Centennial Way, Ste 100  
Lansing, MI 48917

**SCORING RUBRIC USED BY SELECTION COMMITTEE:**

<b>POINTS AWARDED</b>	<b>POINTS POSSIBLE</b>	<b>CATEGORY</b>
	<b>10</b>	Extracurricular Activities: Athletics, Clubs and/or Activities
	<b>10</b>	Extracurricular Activities: Volunteerism and Work Experience
	<b>10</b>	Letter of Recommendation #1: _____
	<b>10</b>	Letter of Recommendation #2: _____
	<b>10</b>	Statement from principal/counselor/college advisor/designee
	<b>10</b>	Academic Record: GPA
	<b>10</b>	Academic Record: SAT or ACT Score
	<b>20</b>	Academic Record: Strength of Academic Schedule
	<b>10</b>	Resume: Completeness, Appearance, Quality of Information Included
	<b>100</b>	<b>TOTAL POINTS</b>

**REQUIRED DOCUMENTATION/APPLICATION CHECKLIST:**

- Completed all questions/sections of application form, either typed or handwritten in blue or black ink(Do not use pencil or notebook paper)
- Included official high school transcript showing cumulative GPA, including 1<sup>st</sup> semester senior year, and any higher education course transcripts including dual enrollment
- Included a copy of SAT and/or ACT score documentation; only best score (if information is not already included on high school transcript)
- Included two letters of recommendation that address applicant's qualifications in meeting the selection criteria (may not be a family member or school principal/designee or counselor/college advisor if writing statement above)
- Included resume (limited to one sheet of paper)
- Completed principal/designee or counselor/college advisor statement (or included if on a separate sheet) along with signature requirement
- Completed applicant signature requirement

NOTE: Please do not put materials in any type of folder or portfolio, as it will be discarded. In addition, please do not include any unnecessary documents with the form, such as photographs, news clippings or IRS/income tax information, as they will be disregarded.

Application form and supporting documents must be in MASSP's possession no later than the **close of business on Monday, March 16, 2020**. No fax or email materials accepted. Deadline is strictly adhered to and will not be changed due to weather delays, snow days or power outages.

**Application form and supporting documents should be returned to:  
awards@massp.com - OR - MASSP, 1001 Centennial Way, Suite 100, Lansing, MI 48917**

(Please retain this page for your records. Do not submit with application form.)



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**APPLICATION FORM**  
**2020 STUDENT SCHOLARSHIP**

**STUDENT INFORMATION:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Birth date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Last Four Digits of SSN: \_\_\_\_\_

Email: \_\_\_\_\_

High School: \_\_\_\_\_ School District: \_\_\_\_\_

GPA: \_\_\_\_\_ SAT Score: \_\_\_\_\_ and/or ACT Score: \_\_\_\_\_ Dual Enrolled?:  No  Yes, at: \_\_\_\_\_

**Extracurricular Activities, Volunteerism and Work Experience:** Please check all that apply and provide descriptions (i.e. what activities and/or location of work/activity)

School-related clubs/groups: \_\_\_\_\_

Sports: \_\_\_\_\_

Part-time job: \_\_\_\_\_

Volunteer work/community involvement: \_\_\_\_\_

Other: \_\_\_\_\_

Colleges and/or vocational institutions APPLIED to: \_\_\_\_\_

Colleges and/or vocational institutions ACCEPTED to: \_\_\_\_\_

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

By signing and submitting this application, the applicant is attesting to the accuracy of the information given and compliance with the criteria of the scholarship.

**PARENTAL INFORMATION:** At least one parent must be an MASSP member in good standing at the professional level or above for at least 3 years.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

**PRINCIPAL/COUNSELOR/ADVISOR INFORMATION:** Section must be completed by one of the aforementioned positions, or a designee.

In consideration of the selection criteria, please attach a short statement as to why you believe this student should receive an MASSP scholarship.

Signature of principal/counselor/college advisor/designee: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

School Address: \_\_\_\_\_ City: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

High School Principal  High School Counselor  College Advisor  Designee: \_\_\_\_\_